

M.D.S.D Girls College
Ambala City (Haryana)

AQAR

Annual Quality Assurance Report
2017-18

Submitted to :-

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL**

BANGALORE

M.D.S.D Girls College, Ambala City (Haryana)

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

MDS D Girls College

1.2 Address Line 1

Novelty Road

Address Line 2

—

City/Town

Ambala city

State

Haryana

Pin Code

134003

Institution e-mail address

mdsdgirlscollege@gmail.com

Contact Nos.

0171-2518341

Name of the Head of the Institution:

Dr. (Mrs.) Kiran Angra

Tel. No. with STD Code:

0171-2518541

Mobile:

94161-46454

Name of the IQAC Co-ordinator:

Mrs. Asha khurana

Mobile:

9896474001

IQAC e-mail address:

IQACmdsd@gmail.com

1.3 NAAC Track ID

HRCOGN10347

1.4 Website address:

www.mdsdgirlscollegeambala.com

Web-link of the AQAR:

mdsdcollegeambala.com/aqar

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2003	
2	2 nd Cycle	A	3.41	2017	5 Years
3	3 rd Cycle	—	—	—	—
4	4 th Cycle	—	—	—	—

1.6 Date of Establishment of IQAC: DD/MM/YYYY

July, 2010

1.7 AQAR for the year

2017-2018

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR _2010-2011_____ July 2011

- ii. AQAR_2011-2012_____ July 2012
- iii. AQAR_2012-2013_____ (23/2/2015)
- iv. AQAR_2013-2014_____ (23/2/2015)
- v. AQAR_2014-2015_____ (23/2/2015)
- vi. AQAR_2015-2016_____ (05/12/2017)

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College					Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Constituent College					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Autonomous college of UGC					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Regulatory Agency approved Institution					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
						<input type="checkbox"/>		<input checked="" type="checkbox"/>
Type of Institution	Co-education	<input type="checkbox"/>	Men		Women			
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal			<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing					<input type="checkbox"/>

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	.								

Kurukshetra University, Kurukshetra
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1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government—

Nil

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

—

University with Potential for Excellence

—

UGC-CPE

—

DST Star Scheme

—

UGC-CE

—

UGC-Special Assistance Programme

—

DST-FIST

—

UGC-Innovative PG programmes

✓

Any other (*Specify*)

—

UGC-COP Programmes

—

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

4

2.4 No. of Management representatives

1

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

22

3

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching, Staff/ Student Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes
No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Why quality education is important & How it can be measured .

2.14 Significant Activities and contributions made by IQAC

Like previous years, IQAC aimed at developing a system which stimulates the academic environment.

- Academic calendar was drafted to give balanced space to different activities to be organized throughout the session.
- Holistic personality development of the students was ensured by signing of MOU'S with different organizations related with the activities of different cells and clubs.
- With an aim of academic excellence, the students were taught through a variety of teaching methodology comprising of the use of audio-visual aids, group discussions and problem solving techniques.

Other highlights of the outcomes of IQAC initiatives are:

- Committed to excel upon previous set benchmarks to enhance the quality output
- To update and upgrade dissemination of knowledge, through organization of workshops and attending such programmes organized by other institutions.
- Learning experience in an interdisciplinary environment.
- Academic delivery through a unique pedagogy of projects, field work and role-plays.
- Emphasis on value based ethical growth with personal touch.
- Inculcation of human values by organizing Blood Donation Camp and training by Red Cross.
- Provision of effective career guidance and placement service through very active Career Guidance and Counselling Cell.
- To organise Career-cum –Placement Fest in the college and ensure maximum placements of students On –campus and in Pool- campus Drives organised by other institutions.
- Emphasis on vocational training through Add-on-Courses and entrepreneurship skills of students.
- Focus on enhancing creativity by organizing exhibitions and fashion shows.
- Effort to ensure quality performance in literary, cultural and sports activities through organization of various competitions, contests and events.

2.15 Plan of Action by IQAC/Out come

The IQAC has always attempted to streamline procedures in order to ensure the timely, efficient and effective performance of academic, administrative and financial undertakings. It has ensured the application and quality of academic programmes by enhancing the quality of human resources. Integrating values oriented with methods of teaching and credibility of evaluation procedures have also been aimed.

The targets for achieving the goals are in tune with the objectives and vision and mission of the institute and IQAC towards total quality education.

Plan of action for the year 2017-18

The highlights of the Plan of action were

- To carry on the following career-oriented (vocational) programmes in the current academic year.
 - B.Sc. in Fashion & Textile Design
 - Some Add-on-Courses like
 - Fashion Designing
 - Textile Designing
 - Garment construction
 - Cosmetology
 - Functional English
 - Information Technology
 - Web Designing and Office Auto
 - Diet Nutrition & Health
- To organize Alumni Meet.
- To encourage the use of ICT methodology in the teaching of every subject teacher.
- To continue short term courses on Basic Computers, Tally, Environmental Studies.
- To organize Career-related seminar, workshops, placement activities and Career Fest for the students of Ambala City and surrounding areas..
- To encourage and facilitate the faculty of the college to do research work, participate in International ,National Seminars/ Workshops/ Conferences and present Research Papers and publish Research Articles .
- To organise National level Seminars in the college .
- To organise Teacher-Traning Workshop for teachers of schools of Ambala and surrounding areas.
- To seek the collaboration of different G Os and NGOs for organizing different activities throughout the year.
- To make efforts at raising the health and hygiene levels of the students through health care and health education sessions.
- To organise Yoga Trainings, Self-defence Training and First-Aid Trainings for the faculty, staff and the students of the college.

Note: - For detailed Plan of action, Please see Annexure-II

- All the Quality Cells were asked to submit the tentative schedule of the activities to be organised by them in the very first meeting of IQAC. Based on their proposed list of activities, an ACADEMIC CALENDAR was drafted and discussed in the first meeting of IQAC with the special emphasis on realising the goals and plans.

(See Annexure-I)

- In accordance with the directives of NAAC., The Internal Quality Assurance Cell (IQAC) of MDSD Girls College, Ambala City endeavoured to examine the progress and achievements of all the undertakings of the institute, in an effort to guarantee the accountability regarding its own quality and integrity through holding meetings and taking feedback from its stakeholders i.e. students, faculty, alumni and parents also.
- The list of activities (attached as Annexure II) organised throughout the year clearly reflects that all efforts have been done by different Quality Cells to ensure execution of the activities planned in the beginning of the year. Even some of the activities which were not planned earlier, but were need of the hour, were organised with full fervour.

2.15 Whether the AQAR was placed in statutory body		Yes	No
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Management	Syndicate <input checked="" type="checkbox"/> Any other body	<input type="checkbox"/>	<input type="checkbox"/>

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented
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				programmes
PhD	0	0	0	0
PG	1	0	1	1
UG	4	0	2	2
PG Diploma	1	0	1	1
Advanced Diploma	8	2	8	8
Diploma	8	2	8	8
Certificate	8	2	8	8
Others	-	-	-	-
Total				

Interdisciplinary	2	-	-	-
Innovative	2	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option /Open options

There are eight options of elective subjects for the students of Humanities group and they can select two subjects out of these. The students have to opt for compulsory English and Hindi. In the Commerce stream, we have two options of B.com (General) and B.com (Vocational). The syllabi followed in both the streams are as per the prescribed curriculum of K.U.K. The curriculum in B.sc (Fashion and Textile Design) is also prescribed and approved by Kurukshetra University. However, knowledge packed curriculum is designed for the vocational courses. This is framed keeping in mind the employability scope of the students.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	00
Annual	09

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual

Co-operating schools (for PEI)

Analysis of Feedback from Employer.

1. The Managing Committee is very satisfied with the progress of the college in both Academic and non-academic fields The results of the college are outstanding.
2. Both teaching and non teaching staff is working very efficiently under the able guidance of the principal.
3. Management appreciated the efforts of the college for the vocational and skill development of the girls.
4. Along with the development of the students NSS ,NCC ,Women Cell Legal Literacy cell and all the societies and clubs are contributing towards the growth and improvement of society as well .

Analysis of Feedback from Parents:

1. Feedback from the parents is very positive towards the working of the college.
2. Parents have rated infrastructure of the college as excellent and appropriate to different needs of the girls.
3. According to the parents, staff of the college is very experienced and cooperative.
4. Parents are happy with the discipline and security arrangements of the college.
5. Parents are satisfied with the activities and teaching of the college.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, revision/ upgradation of syllabi is regular feature with Kurukshetra University. Syllabus of B.Com has been revised by the university from 2017-18 .Syllabus of B.A Economics has been changed as case studies has been added in B.A II.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12	03	08	1	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	02	—	—	02	—	—	2	1	4	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	13	
Presented papers	2	1	
Resource Persons	—	—	—

2.6 Innovative processes adopted by the institution in Teaching and Learning

Teaching and learning processes are ever-growing and ever-reforming due to the fast changing educational & professional scenario of modern day world. Adapting to such a globally expanding and inter-active education system, we try to adopt certain methods of innovative teaching and learning.

1. As college campus is Wi-Fi, students are encouraged to utilise it for informational and educational purposes. They are trained to extract relevant information pertaining to their syllabus and provided good accessibility to Internet and other sources like Book Bank, Computer labs, library etc.
2. Inter-disciplinary add-on-courses are being run in the college.
3. Every department has its own library.
4. Smart class-rooms, interactive boards, LCD projects are installed and their use encouraged.
5. Interactive Learning through field work, study tours, industrial visits, group discussions, quiz, workshops and seminars are part of our teaching-learning processes.
6. Group discussions, mock Vivas, role play and interactive methods are adopted to make the students adept in today's competitive world.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Examination and Evaluation processes are conducted according to norms of Kurukshetra University, Kurukshetra.
2. On the Spot Evaluation Centre has been running in the college for the last so many years.
3. Open book tests are also conducted in various subjects like English, Hindi, Economics, Political Science, History etc. to train students in the process of writing correct and relevant material in relation to Questions asked in Exams.
4. Facility of photocopy to prepare various tests and assignments is provided

2.9 No. of faculty members involved in curriculum structuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development

01

2.10 Average percentage of attendance of students

85%

2.11 courses/programme wise distribution of pass percentage

Title of the programme	Total no.of students appeared	Division				
		Distinction%	I%	II%	III%	Pass%
B.A.I Sem	35	–	27.8%	11%	61%	100%
B.A.II Sem	36	36%	19.4%	8.33%	36%	100%
B.A.III Sem	29	10.3%	30.4%	17.2%	48.2%	100%
B.A.IV.Sem	29	13.7%	34.4%	17.2%	34.4%	100%
B.A.V.Sem	44	4.5%	13.6%	9%	72.7%	100%
B.A.VI Sem	44	11.36%	38.6%	13.6%	36.4%	100%
B.COM.I Sem	23	–	8.69%	17%	73%	100%
B.COM.II Sem	21	–	30%	17%	43%	100%
B.COM.III Sem	21	4%	47%	9%	38%	100%
B.COM.IV Sem	20	5%	50%	20%	25%	100%
B.COM.V Sem	28	7%	21%	21%	50%	100%

B.COM.VI Sem	26	7.6%	31%	11.5%	50%	100%
B.SC.I.Sem	8	75%	–	–	25%	100%
B.SC.II Sem	8	37.5%	–	–	62.5%	100%
B.SC.III Sem	10	60%	30%	–	10%	100%
B.SC.IV Sem	9	–	89%	–	11%	100%
B.SC.V Sem	6	–	100%	–	–	100%
B.SC.VI Sem	6	–	–	66.6%	33.3%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching and Learning process needs constant monitoring and evaluation. IQAC not only lays action plan for every academic session but also conducts frequent review meetings for progress of action plan. Feedback from students and action taken report from staff paves way for quick evaluation as well as improvement in requisite areas of teaching and learning processes like output of tests, assignments and results of every semester.

IQAC prepares AQAR annually aiming at self-assessment, analysis and improvement of academic process.

2.13 Initiatives undertaken towards faculty development

The college encourages the faculty members to participate and present papers in various National Seminars/Workshops/Conferences. The college motivates faculty members for publishing books, research papers and journals. Computers with internet facility are also provided to them. The teacher training workshop was organised (under the auspices of the Rotary India Literacy Mission Teach Programme) for faculty development measures in the field of communication skill and ICT. Details of faculty development programme are as under:-

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	..

HRD programmes	..
Orientation programmes	..
Faculty exchange programme	-
Staff training conducted by the university	..
Staff training conducted by other institutions	..
Summer / Winter schools, Workshops, etc.	-
National Seminars	
Others Refresher course for promotional Ranks ANOs conducted by Govt. of India, Officer Training Academy, Gwalior	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	1	-	2
Technical Staff				3

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research work among faculty members is promoted by IQAC and thereafter findings are published. Such endeavours of research articles become the repository of valuable findings which become showcase of the range of the research activities.
- The staff members are encouraged to participate and present Research Papers at Conferences, Seminars and Workshops.
- The Research Committee at the college level facilitates and motivates research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	—	—	—	—
Outlay in Rs. Lakhs	—	—	—	—

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	—	—	01
Outlay in Rs. Lakhs	—	—	—	—

3.4 Details on research publications

	International	National	Others
Peer Review Journals	—	—	—
Non-Peer Review Journals	—	—	—
e-Journals	—	—	—
Conference proceedings	—	—	—

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	—	—	—	—
Minor Projects	—	—	—	—
Interdisciplinary Projects	—	—	—	—
Industry sponsored	—	—	—	—
Projects sponsored by the University/ College	—	—	—	—
Students research projects (other than compulsory by the University)	—	—	—	—
Any other(Specify)	—	—	—	—
Total	—	—	—	—

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) With ISSN No.

iii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

UGC innovative course for B.Sc Fashion and Textile Designing

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	—	01	—	—	—
Sponsoring agencies	—	UGC	—	—	—

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency (UGC)

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	—
	Granted	—
International	Applied	—
	Granted	—
Commercialised	Applied	—
	Granted	—

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
—	—	—	—	—	—	—

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="—"/>	State level	<input type="text" value="53"/>
National level	<input type="text" value="—"/>	International level	<input type="text" value="—"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="—"/>	State level	<input type="text" value="10"/>
National level	<input type="text" value="—"/>	International level	<input type="text" value="—"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="—"/>	State level	<input type="text" value="—"/>
National level	<input type="text" value="—"/>	International level	<input type="text" value="—"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="6"/>	College forum	<input type="text" value="60"/>		
NCC	<input type="text" value="13"/>	NSS	<input type="text" value="22"/>	Any other	<input type="text" value="22"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility are as under:-

NSS REPORT SESSION 2017-18

The following regular activities were organized by NSS units of college in campus and in adopted area.

11-7-17 On the occasion of world population day on 11-7-17 NSS POs made the residents of adopted slum Valmiki Majri, aware about the ill effects of rising population. NSS POs advised the residents to undergo tubectomy – operation so that population could be controlled.

23-7-17 NSS units of the college organized a Tree plantation with the collaboration of Inner Wheel club Ambala. Different types of trees were planted in the campus.

25-7-2017 NSS units of the college with the active support of women social welfare society Ambala city organised a workshop on self defence in the college campus. SHO Mrs Rajani Arora gave tips and lecture about self defence to the college Girl.

30-7-2017 College NSS unit started free stitching and embroidery training classes for women of adopted area valmiki majari in the session 2017-18.

02-08-2017 NSS unit of the college organised a lecture on breast feeding in collaboration with Inner Wheel club of ambala. Dr Neelam Thaper told about the benefits of breast feeding to the students and the ladies of the adopted area of valmiki majari.

From 1st AUG TO 15TH AUG swatch Bharat pakhwara was celebrated in the college and adopted areas. Oath for cleanliness was taken by the volunteers.

2 – 5 Aug Cleanliness drive was launched in the college and volunteers participated in it with full enthusiasm. For the next 3 days volunteers make aware the residents of adopted areas about cleanliness and told them about ill effects of open defecation & stagnant water.

On 9 Aug a slogan writing competition was organised in the college & on 10 Aug an Environment awareness rally was organized.

On completing 70 years of Independence of India as per the letter of MHRD different activities were organized in the college from 9 – 30

Aug. pledge for a new India was taken by the volunteers, patriotic song competition & declamation contests were organized.

24-8-2017 For world peace & environment purification a hawan was organised in the college & resource persons explained the importance of hawan to the students.

24-08-2017 to 31-08-2017 NSS PO Mrs Seema Aggarwal attended NSS orientation programme at KUK.

19-09-2017 On 19th sep NSS units of the college organized a workshop on disaster management.

24-9-17 NSS units of the college celebrated NSS Day in the college. Principal Dr. Kiran Angra motivated the volunteers for social work. NSS song was sung by the students and different cultural activities were performed.

24-9-17 Past PO Mrs. Nishu Bansal went to KUK to participate in NSS day celebration along with 4 NSS volunteers. One volunteer Prabhjot recited a poem and got a Medal.

28-10-17 A lecture for spiritual development was organized by NSS units. Importance of Meditation and Yoga was taught to the students by the resource person from Divya Jyoti Sansthan.

29-10-17 A Megha medical camp was organized in the college campus in collaboration with Lions club and Forties Hospital & specialist from different departments like orthopedic, skin, Eyes, Gyene etc. came to examine the patients from adapted areas.

Free medicines were also distributed.

3-11-17 on the occasion of sardar vallabh bhai patel jayanti a pledge was taken by the volunteers for the unity of the country and a Run for Unity was also organized.

1-12-17 on the occasions of world aids day NSS unit showed a documentary on AIDS and a slogan writing competition was also organized.

4-12-17 NSS units in collaboration with Inner Wheel Club organize a blood donation camp for thalasemia patients at Mission Hospital.

11-12-17 NSS volunteers worked for Adult Education and on this day for appreciating the volunteers a lecture on Adult Education was conducted.

19-1-2018 The NSS units in collaboration with the Municipal Committee organized Swatch Bharat Awareness camp. In this camp Municipal committee coordinator Ritu Sharma and her team taught the students and staff about how to download the swatch app and also took feedback on cleanliness. Students took pledge to keep Ambala clean and green.

17-2-2018 A seminar on the fashion designing was organized in the college . In this NSS volunteers participated & leant the methods of reused and recycle of the old cloths.

In Seven Days special Day night camp from 25-03-218 to 31-03-18 different activities were organized by NSS like

- Yoga classes for seven days by bhartiye yog sansthan.
- First aid and home nursing training from Red Cross Society.
- Plays on crime against women and tragic life of Charlie chaplin were stages by

- Lecture on personal hygiene by Dr. Shashi Joshi(Gynecologist)
- Visit to gaushala and rally on sensitization towards animals.
- Visit to bank and workshop on digital payment.

Red Cross and Red Ribbon Club

2017-18

- An executive committee was formed in the college on 17-7-17 to carry out the Red Cross activities.
- Breast Feeding Day was celebrated on 2-8-17. Dr. Neelam Thapar delivered a lecture on the importance of breastfeeding to the residents of Balmiki Majri and told them about the precautions to be taken while breastfeeding.
- A Rally on Swachhta Abhiyan was organized on 10-8-17 from our College Campus to Novelty Road, SA Jain College, SA Jain Senior Secondary School and other areas of Ambala City. YRC members were holding Plank Cards and Posters giving cleanliness message.
- An oath for cleanliness was taken by YRC members on 10-8-17.
- A Documentary film was shown to our YRC members on 12-8-17 giving message of precaution to be taken to prevent themselves from HIV/AIDS.
- Principal Mam and Counsellor of our College distributed Flour, Dal, Vegetables and fruits to leprosy patients on 30-8-17.
- Myself along with eight students of the college attended five days District level Red Cross Training camp at S.A. Jain College, Ambala City from 15-1-18 to 19-1-18. Various competitions were organized during that camp.
 - Ms. Payal of BA II got Star award.
 - Ms. Aditi got special prize in song competition.

Legal Literacy Cell (2017-2018)

Activities organized by Legal Literacy Cell

Name of the Teacher-in-charge: Dr Seema Singhal

Legal literacy cell is working in the college under the direction of Haryana State Legal Service Authority (HLSA). With a view to make the students legally literate.

Following activities were organized during the session.

- **Legal Literacy Fest**– Legal literacy cell organized a Legal Literacy Fest in the College on 27th February, 2018. Students participated in 5 activities (Declamation, Poem Recitation, Painting, Slogan Writing, and Essay Writing) competition were organized in the fest.

The winners of these competitions are:-

- The winners of these competitions participated in District Level competitions organized by the cell on March 10 , 2018 . there we won three prizes

Mehak	Stood First	Poetical
Rajvinder	Third	Declamation
Manpreet	IInd	Essay writing

Dr seema singhal incharge of legal literacy cell acted as Judge in essay writing competition.

- The winners of district level competitions participated in Divisional Level competitions organized by the cell on March 26 , 2018 in Govt. PG college Ambala Cantt . There we won prize

Mehak	Stood Second	Poetical
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- Winner of Divisional Level competition participated in state level competition held at Govt PG college sector 1, Panchkula on 17th April,2018. Our student won prize

Mehak	Stood Second	Poetical
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Dr seema singhal incharge of legal literacy cell acted as Judge in On the spot painting competition.

WOMEN CELL REPORT

The following regular activities were organized by women cell of the college:

01-07-17 to 10-07-17 women cell of the college, with collaboration of Inner Wheel club, Ambala visited the adopted area Ravidas Majari. The members of the women cell made the residents aware about the ill effects of rising population. They were advised the residents to undergo tubectomy operation so that population could be controlled.

11-07-2017 the residents who were operated for tubectomy were honoured in collaboration with Inner Wheel Club Ambala with water Raber.

25-07-2017 Women Cell of the college with the active support of women social welfare society Ambala City organized a workshop on self defence in the college campus. On this occasion Mrs. Veena Dhall president of Ambala and SHO Mrs. Rajni Arora gave tips and lecture about self defence to the college Girls. The team led by SHO Mrs. Rajni Arora gave demo on different techniques of self defence. Principal Dr. Kiran Angra was also present on this occasion.

15-07-17 to 29-07-2017 – the members of women cell motivated the women of valmiki majri for inculcating vocational skill to promote self employment.

30-07-2017 – the women cell have organized one year Garment Construction training classes for women of adopted area valmiki majri in the session 2017-18. Free of cost, with the vision of empowering women and to promote self employment.

01-08-2017 – the members of women cell were given one day training by trainers of usha machine company, regarding different sewing machines available in market and the advancement in their softwares.

02-08-2017 – The women cell of the college to celebrate the breast feeding organized a lecture on breast feeding by Dr. Neelam Thaper (padetricia) to discuss about eh benefits of breast feeding to the students and the ladies of the adopted area of valmiki majari.

On completing 70 areas of Independence of India as per the letter of MHRD different activities were organized in the college from 9-30 August. Pledge for a new India was taken by the volunteers, patriotic song competition & declamation contests were organized.

22-09-17 – A lecture for spiritual development was organized by women cell. Importance of Meditation and Yoga was taught to the students by the resource person from Divya Jyoti Sansthan.

29-10-17 – A Megha medical camp was organized in the college campus in collaboration with Lions Club and Forties Hospital & specialist from different department like orthopedic, skin, eyes, gyene etc. came to examine the patients from adopted areas.

1-12-17 on the occasions of world aids day the women cell showed a documentary on AIDS and a slogan writing competition was also organized.

4-12-17 women cell in collaboration with Inner Wheel club organize a blood donation camp for thalassemia patients at Mission Hospital.

9-1-18 The women cell in collaboration with the Inner wheel club planted different types of flowering plants to beautify the college and the Principal motivated the students to plant more and more trees and to take care of them.

17-2-18 A seminar on the fashion designing was organized in the college. In this women cell members participated and learnt the methods of reused and recycle of the old cloths.

17-3-18 Women cell in collaboration with Literary society of he college organized the inter college poetic and declamation contests.

8-3-18 The women cell of our college celebrated women day on 8th March. A career guidance and placement fest was organized.

Chief Guest Smt. Renu Jain motivated the members for self employment.

8-3-18 Three girls participated in International Women' Day at AIMT Ambala City.

Harshita	B.A.I	Card Making	1 st prize
Haspreet	B.A.I	Mehndi Competition	2 nd prize
Vipasha	B.A.I	Rangoli Making	3 rd prize

13-3-18 A talk was organized on women empowerment. Sadhvi Ishwari Bharti from Divya Jyoti Jagriti Sansthan motivated to girls for self employment.

Youth Club Report

- Youth club of our college in collaboration with North Zone Cultural Centre, Patiala (Ministry of Culture, Govt. of India) organized a state level play, "Charlie, the king of tragedy' on 26th March 2018. Play is written by Kuldeep Kunal directed by Mandeep Sharma (KD) Theatre group is Kalarathi (Yamuna Nagar).
- IInd play was organized on 28.03.2018 . Play 'Khamosh Aadalat Zaari Lai' written by Vijay Tendulkar directed by Sonu Ranhiya. Theatre group 'Meera Culture Society, Bhiwani.

N.C.C. Report

- NCC Cadets participated in International Yoga Day on 21st June 2017 at Police Line, Ambala City. Sh. Anil Vij, MLA was the Chief Guest.
- NCC unit of the college organized a Tree plantation camp on 23.07.17. 100 fruit trees were planted in the campus.
- NCC unit organized a lecture by Dr. Neelam Thapar on Health, Hygiene and Women issues on 02.08.17.

- NCC unit celebrated Swachh Bharat Pakhwara from 1st August to 15th August 2017.
- On 02-08-17 Principal Dr. Kiran Angra gave a lecture on Swachh Bharat Abhiyan and importance of cleanliness. A pledge for Swachh Bharat was taken by the cadets, teachers and Principal.
- From 02-08-17 to 05-08-17 – cleanliness drive was launched in the college and surrounding areas and cleanliness and told them about ill effect of open defecation and slagmant water.
- On 10th August 2017 an environment awareness rally was organized.
- On completing 70 years of Independence of Indian different activities were organized. 15 August (Independence Day) was celebrated by hoisting National Flag and by singing patriotic songs.
- On occasion of Sardar Vallabh Bhai Patel Jayanti a pledge was taken by the cadets for the unity and integrity of the country and Run for unity was also organized on 3rd Nov. 2017.
- On the occasion of World Aids day our NCC unit showed a Documentary on Aids and a slogan writing competition was also organized on 1st December, 2017.
- NCC unit with the collaboration of Innerwheel club organized a Blood Donation camp for Thalasemia patients at Mission Hospital on 4th Dec. 2017.
- NCC unit with the collaboration of Innerwheel club planted different types of flowering plants to beauty the college and Principal Dr. Kiran Angra motivated the students to plant more and more trees and to take care of them on 09.01.2018.
- On 19th January 2018 NCC Unit organized Swachh Bharat awareness camp with the collaboration of Municipal Committee. In this camp Ms. Rity Sharma and her team taught the students and staff about how to download swachh app and also took feedback of cleanliness. Cadets took pledge to keep Ambala clean and green.
- On 29th October a mega Medical Camp was organized in the college campus in collaboration with Lions Club and Forties Hospital and specialists from different departments like orthopedic,

skin, eyes, gyane etc. came to examine the patients of adopted area. NCC cadets volunteered and helped the patients.

- 18 NCC cadets attended ATC camp Kampala from 17th Sept. to 26th Sept. 2017. ANO Capt. Karamjit Kaur also accompany the cadets during camp.
- Capt. Karamjit Kaur accompanied 15 NCC cadets of Ambala and Rohtak group during Army attachment camp from 3rd October to 17th October 2017.
- NCC cadets participated in a competitive exam on Traffic rules.
- NCC cadets participated in District level R.D. Parade at Police Line Ambala City on 26th Jan. 2018.
- 5 NCC cadets appeared in 'C' exam on 11th Feb. 2018 at Arya Girls College, Ambala Cantt.
- 12 NCC cadets appeared in 'B' Certificate exam at S.D. College, Ambala Cantt on 25th Feb. 2018.

LITERARY SOCIETY REPORT

The Literary society under the incharge ship of Dr. Jeewanti Joshi aims at hunting the literary talents of the students.

Students of the college participated in various literary contests and competitions organized by college literary society and as well as by different educational institutions of the state. Details are as under:

1. The talent hunting competitions of literary skills i.e. Declamation Contest, Poetical Recitation were organized on 31.08.17. Students participated in declamation and poetical recitation contests.
2. Hindi Divas Samaroh
On the occasion of Haryana Swaran Jayanti Year an intra college declamation contest was organized on 14-09-17 with the collaboration of Haryana Sahitya Academy Panchkula, Haryana.
3. On 26.10.17 – a team of two students Ms. Rajvinder Kaur, B.A. II and Ms. Nisha of B.A. I participated in District level Declamation Contest organized by election commission of India, Ambala at D.A.V.

School, Ambala. Ms. Rajvinder and Ms. Nisha got 1st and 2nd prize respectively.

4. On 26.10.17 – a team of two students Ms. Neha and Ms. Heena of B.A. II participated in Distt. Level Essay writing competition organized by election commission India Ambala at D.A.V. School, Ambala City. Ms. Heena got IIIrd prize.

5. Vipasha got IIIrd prize in poetical symposium in zonal youth festival K.U.K.

6. On 17-01-18 – Ms. Rajvinder of B.A. II participated in State level Declamation contest held at K.U.K. on the occasion of 8th National Voters Day.

7. On 30.01.18 – Ms. Swati Jagdev of B.A. II got consolation prize in State level Declamation Contest organized by K.U.K. at Gulzari Lal Nanda Bhawan Kurukshetra.

8. On 07.03.18 – State level Sudarshan Kumar Bansal Memorial Declamation and Chaman Lal Aggarwal Memorial Poetical Recitation Running Trophy contests were held on 07-3-2018 in college campus by literary society of the college. 32 participants participated in both the events. Swati Jagdev got IInd prize in Declamation on contest, Rahwinder kaur got consolation prize in Declamation prize and Mehak Banshal got IInd and Vipasha got consolation prize in poetical recitation contest.

Poetical Recitation Contest:

Running Trophy - D.N. Mahila Mahavidyalay, Kurukshetra
Suparajita & Ankita

Ist prize - Mr. Ajay

2nd Prize - Ms. Mehak, MDSD Girls College, Ambala City &
Ms. Nidhi, D.N. Mahavidyalya, Kurukshetra

3rd Prize - Mr. Jaideep Tuli, Dayal Singh College, Karnal

Consolation Prize - Ms. Gayatri, S.A. Jain Collee, Ambala City &
Ms. Vipasha, MDSD Girls College, Ambala City

9. On 10-03-18 – four students of our college Literary Society participated
In State level Poetical Recitation contest held at D.A.V. College, Ambala City on 10-03-18. Ms. Shivangi of B.Com.III got 1st prize. Ms. Vipasha of B.A. I got IInd prize in Hindi section and Ms. Prabhjot of B.Com.III got IInd prize in Punjabi section.
10. On 10-03-18 – some of the college students participated and won prizes in various district level literary items organized by legal literacy cell of Govt. P.G. College, Ambala Cantt.
Ms. Rajvinder Kaur of B.A. II got IIIrd prize in Speech Competition.
Ms. Manpreet Kaur of B.Com.III got IInd prize in Essay writing competition.
Ms. Mehak of B.A. I got 1st prize in Poetical Recitation Contest.
11. On 16-03-18 – Two participants Ms. Shivange of B.Com.III and Ms. Mehak of B.A. I participated in State level Hindi Poetical Recitation contest held at Dayal Singh College, Karnal. Ms. Mehak got 1st prize.
12. On 26-03-18 – Three students of college literary society participated in Divisional level literary items organized by Legal Literacy Cell of Govt. PG College, Ambala Cantt with the collaboration of legal literacy authorities of Ambala. Ms. Mehak of B.A. I got 2nd prize.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4Acres			4Acres
Class rooms	10	–	–	10
	6 Ground floor			
	4 Ist floor (2 Smart			

	Rooms)			
Laboratories	3 Computer Labs 2 Music Labs 3 B.Sc Labs 1 DNH Lab 1 Fine Arts 1 Audio Visual Lab 3 Yoga & Health Labs 1 Vocational Lab	–	–	15
Seminar Halls	02 01 Auditorium	–	–	03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	–	1	UGC	–
Value of the equipment purchased during the year (Rs. in Lakhs)	–	50130	UGC SF	–

4.2 Computerization of administration and library

- All administrative work is computerized.
- College office is fully automated.
- Library is Fully automated.
- Internet facility through Wi-Fi connectivity in the college campus.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13209	1496213	141	33589	13350	1529802
Reference Books	8069	2539681	4	1400	8073	2541081

e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	Digitalisation of library	2,35,880			--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	Inflibnet	5750	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	89	03	29	03	03	02	16	–
Added	1	–	–	–	–	–	–	–
Total	90	03	29	03	03	02	16	–

Other:

1. Pattern Making S/W, Pattern Grading & Maker, Planning etc.
2. Draping & Sketching S/W with basic Dobby Design.
3. Corel Draw.
4. Adobe illustrator.
5. Touch-Screens
6. Interactive Boards.
7. Language Lab.
8. Audio-Systems.
9. 5 Smart class-rooms.
10. Inter Communication System.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Orientation on the use of e-resources by students is organised by the college.. Training is also given to the teaching staff for the use of computer and internet. Non-teaching staff are given training on the use of computers/ office automation.

All the students of the college are taught Basics of Computers as it is a compulsory subject in Arts & Commerce. The students are also taught Basics of Computer, Information Technology & E-Commerce through various short-term courses.

Three Computer labs along with internet facility are established in the college. A number of courses are running in the Computer Department. As per university curriculum we are running

- Introduction to Computer
- Computer Application vocational.

Besides university curriculum, we are running the courses on

- Information Technology.
- Office Automation (NSC)
- Tally

Internet facility is available in the college. Networking facility is available in the lab. The whole college premise has Wi-Fi connectivity. Teaching, non-teaching staff & students are users of the same.

Many workshops for technology up gradation are organised for the teaching and non – teaching staff. New teaching aids like Interactive board & Touch Screen System have been added to upgrade the teaching-learning techniques. Five smart rooms along with LCD projector are also available.

4.6 Amount spent on maintenance in lakhs:

i) ICT	---
ii) Campus Infrastructure and facilities	28675
iii) Equipments	-
iv) Others	3000
Total:	31675

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC is the platform and the nursery for engendering and implementing quality concept and procedure in an institution.

IQAC prepares the students to meet the challenges of the outside global world by grooming the personalities of the students and inculcating the ethical values and scientific attitude among them selling. Keeping in mind the future scenario of the society where well educated, well trained, employable students will be required, IQAC has focused on the following student support services.

- According to the vision and mission of the college, IQAC focused on the enhancement of awareness in various fields by giving the students theoretical and practical exposure which helps in bringing total development in their personality.
- We observe the directions and guidelines of IQAC towards quality improvement and accordingly, Youth welfare Club, Women cell N.S.S, N.C.C, Red Cross Society, Literary Society, Cultural Society, and various Subject Societies contribute towards students development services. They not only bring awareness of various fields but also steer the students towards entrepreneurship.
- Communication skills development programs are organised for the benefit of students.
- Physical Health, endurance, teamwork and leadership qualities are developed through Sports,
Yoga, Self-defiance Trainings and Gym.
- Active Career & Placement Cell works tirelessly to give updated relevant information and knowledge to the students. The students are given guidelines about various vistas of higher education and prepared to clear written tests, GDs and Interviews for various job opportunities.
- Data bank for career options is maintained and interviews from outside organisation are conducted from time to time.
- Student also participate in pool campus Drives organised by other Institutes.
- A big number of Career Guidance books are available in the Library.
- The college has launched a Digital Platform 'mdsdalumni.com' for career development, student-teacher networking mentorship and connectivity for present student and alumni.
- Adhering to the vision and mission of the college, the College Management provides financial assistance to the economically weaker students through concessions and scholarships.
- To strengthen the existing Book Bank, the outgoing students of every class are encouraged to donate Text books to facilitate more and more students.

- There are special infrastructural facilities like Ramp & special toilets created for differently- able students .
- Documentary movies on great personalities and great themes are screened towards value addition .National level Drama/Theatre groups are invited present plays on socially relevant themes.
- Institution makes genuine efforts to rope in the scholarships offered by State & Central Govt. for the welfare of SC/ST/OSC students.

5.2 Efforts made by the institution for tracking the progression

The students are counselled to participate in various activities which can enhance their skills and foster holistic personality development. They are motivated to clear various competitive exams like NET, UGC, GRE, TOFFL and IELTS for pursuing higher education in reputed institution in India and abroad after completion of their courses in the college. Special Coaching is provided to the students to perform better in various interviews. Many training programmes have been organized to improve the (written and verbal) communication skills of the students and to enable them to interact with others and participate effectively in group discussions for all round development of their personalities.

A Digital portal ‘mdsdcollegealumni.com’ has been launched on the college website. Through the link ‘Alumni’,registered the past and present students can register online on this portal. Through this portal the college can network with the students and track their progression.

The college has got considerable number of Alumni. The alumni show their active involvement to know the new initiatives of the college and contribute directly or indirectly in the growth of the college.The alumni meets are organised to have direct interaction to track their progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
213	4	-	-

(b) No. of students outside the state

32

(c) No. of international students

—

Men

No	%
—	—

Women

No	%
217	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
97	39	1	81	0	218	89	46	-	82	—	217

Demand ratio

—

Dropout %

6.8%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Personality grooming program have been organised to enhance the soft-skills required for competitive exams Students are encouraged and guided to improve communication Skills.
- A series of career counselling lectures fest conducted to build up the awareness level of students which at large would help in their employability through Competitive Exams.
- Career-Cum Placement was organised in the college was an opportunity provided to students to grab jobs.
- The students are facilitated to develop entrepreneurial skills through vocational degrees/ Courses so that they can become entrepreneurs.

- Besides this, Computer Lab, well equipped library, Functional English Lab, facility of competitive books and journals, internet facility contribute strongly towards student-support mechanism.

No. of students beneficiaries

217

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

The academic session started in the month of July and Career Guidance and Placement Cell started its journey again with a new batch of students with an aim to provide guidance and support to the students of the college towards a suitable career and bright future. The tentative plan was chalked out in the very beginning to organise a number of Seminars, Workshops, Lectures, Mock tests and Career-cum-Placement Fest in the campus besides providing the students exposure to career-related activities outside the college as well. for instance, visits to higher education institutions, industry and career fairs as well as placement drives conducted by other institutions.

4.10.2017- A seminar was organized in collaboration with AAA Bright Academy to impart awareness to students regarding job opportunities in Banks for P.O/ Clerical and other avenues. Mr. Anil Kaushal, the expert faculty from the Institute delivered an informatory discourse highlighting the great number of job opportunities in the industry available at present and potential availability in future. He informed the students how to figure out vacancies online and how to apply for these vacancies. He shared the basic eligibility criteria for these jobs and the format of competitive exams to secure these jobs. Mr. kaushal motivated the girl students to take up this career as it is quite respectable, promising and suitable for them.

6.10.17- A Workshop on 'Vedic Maths' was organized in collaboration with Bull's Eye Ambala to enhance the numeric ability of the students. Mr Karan Thapar, the renowned expert in the field taught a good number of techniques to solve the mathematical problems and do big calculations in the wink of an eye. He explained the underlying principles of numerical ability. Such techniques would be very useful to students undertaking competitive examination.

A seminar was organised on Competitive Exams for Govt. & Banking Jobs in collaborations with Bulls Eye. The students were apprised of numerical ability development techniques and verbal and non-verbal reasoning tactics. It proved to be a very interesting session in improving the Reasoning aptitude of students. They also learnt a number of techniques on time management.

3-11-17 A Workshop on 'Tally & GST' was organised in collaboration with MGM Education. Miss Pinky and Mr. Gurdit from the Institute first highlighted the immense scope of career development with learning and certification of 'Tally ACE' on original Tally Software(TIL) which has global recognition in more than 100 countries. The PPT and demonstration helped the students understand GST better.

24-2-18 A seminar on 'Scope for Women in Govt. Jobs' was organized in collaboration with IBT Institute Pvt Ltd. Mrs Rajni Sharma, the Director along with her faculty apprised the students about different cadres and posts for which one can be eligible after clearing SSC Exams. Right from the identification of suitable job opportunity, to filling the form and preparing as well as appearing for exam, each component was discussed in detail. The queries of the students were satisfied in the interactive session.

09-02-18 10 students of our college participated in the pool campus Drive organised by AIMT , Ambala. The company named Total Market Connect Pvt.Ltd first conducted a seminar to apprise the students about job profiles of marketing Executive/Training officer. During the first round i.e G.D Round, our 6 students were shortlisted for the next round. Clearing the rigorous questioning round, all the six students got selected for personal Interviews.

All the six were offered jobs in surrounding cities and were asked to submit consent letters. Three of the students submitted consent and were given Training after which they received Appointment letters.

8-03-18 On the occasion of International Women's Day, the Career Guidance & Placement Cell of the college organized Career-cum-Placement fest in the college campus. The Fest was inaugurated by Mrs Renu Jain, DDPO (Dist. Development & Placement Officer) Ambala. She motivated and encouraged the students to be confident and empower themselves socially and financially through jobs or self employment. Dr. Kiran Angra, Principal invoked the students appearing for interviews to do their best to procure placements and wished them best of luck.

Most of the students of B.A, B.com, B.Sc. students of final year went through the placement process. Eight companies visited and offered campus placements of 13 students. One of the companies dealing with cosmetic products inducted students for entrepreneurship.

28-03-18 A 'Visit' to a Higher Education Institution was organized to provide exposure to the students. The students were escorted to Shri Atmanand Jain Institute of Management and Technology for a career-counselling session conducted by the Director of the Institute- Dr. P.K. Mehta. He highlighted the various streams and courses that are open to students to pursue higher education/post graduation.

4-4-18 The students of final year of graduation were taken to participate in the MEGA JOB Fest @ AIMT on 4 April. About 25 companies conducted Interviews for placement and training. 6 students reached the final round of some of the companies and have been promised offer letters after training.

No of students benefited

217

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed On Campus	Number of Students Placed
3	45	15	Around 10

5.8 Details of gender sensitization programmes

A number of gender sensitization programmes were organised by the following cells.

WOMEN CELL :

01-07-17 to 10-07-17 women cell of the college visited the adopted area Ravidas Majari and made the residents aware about the ill effects of rising population.

- organized a workshop on self defence in the college campus on 25-07-2017.
- The members of women cell motivated the women of valmiki majri for inculcating vocational skill to promote self employment (15-July to 29-July 2017)so that they become financially independent and ensure gender equality in their families.

- The women cell organized one year Garment Construction training course for women of the adopted area valmiki majri in the session 2017-18. free of cost, with the vision of empowering women and to promote self employment.
- 22-09-17 – A lecture for spiritual development was organized by women cell. Importance of Meditation and Yoga was taught to the students by the resource person from Divya Jyoti Sansthan. she made the students understand that spiritually strong women cannot be let down by society.
- 8-3-18 The Women cell of our college celebrated Women day on 8th March. A career guidance and placement fest was organized. Chief Guest Smt. Renu Jain motivated the members for self employment and emphasized that employment will give them a chance to ensure equal status in society.
- 13-3-18 A talk was organized on women empowerment. Sadhvi Ishwari Bharti from Divya Jyoti Jagriti Sansthan motivated to girls for self employment.

Legal Literacy Cell

The Legal Literacy Cell of the college organizes various competitions with the objective to bring legal awareness among the people and to educate them about their rights, benefit and privileges guaranteed by social welfare legislation.

A number of lectures and competetions have been organised by the cell on issues of gender sensitisation and legal rights of women.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level

International level

Cultural: State/ University level

2

National level

—

International level

—

5.10 Scholarships and Financial Support

		Number of students	Amount
Financial support from institution		14	19945/-
Financial support from government	SC	24	286030
	BC	20	124370
	Minority	04	35080
	SC (PB)	01	10490
	BC (PB)	---	---
	TOTAL	45	455970
Financial support from other sources	Rukmani Devi Stipend	03	3000
Number of students who received International/National recognitions		Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level

—

National level

International level

—

Exhibition: State/ University level

2

National level

1

International level

—

5.12 No. of social initiatives undertaken by the students

35

5.13 Major grievances of students (if any) redressed:

10

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision and mission of the institution have been laid down to imbibe among students the best of traditional, ethical and scientific attitudes and values. The focus has been to create analytical minds with scientific approach who are able to contribute not only towards self-development or organizational development but also towards societal development. The mission is displayed at the college premises and the website of the institution.

Our mission is:-

- To create, apply and expand the cognitive horizons of women,
- To provide diverse and flexible vocational training,
- To empower them with academic excellence through hard work and effective decision making,
- To endow the students with positive attitude, virtues and pleasing personalities,
- To encourage research and contribute to publication.

The vision of the institution is to develop holistic personality of the students and to equip them with necessary knowledge, skills and attitudes with which they can serve the community and the nation meaningfully.

6.2 Does the Institution have a management Information System?

Yes, there is an official Website of the college. The Management endeavours constantly for the upgradation and development of institution. It keeps in touch with the staff members through Principal for the suggestions to accelerate the momentum of the development. Various committees are formed for the smooth running and healthy development of the institution. In total; the management, principal and the staff members work as a team to achieve the unscaled heights.

6.3 Quality improvement strategies adopted by the institution for each of following:

Curriculum Development

Curriculum Development is the prerogative of affiliating university but College teachers play an active role in Curriculum development as member of Board of Studies which is the authorised body for designing the curriculum. Faculty designs curriculum for self financed courses keeping in mind the aptitude and scope of employability of the students.

6.3.2 Teaching and Learning

- There is well-evolved mechanism to adopt learner-centric education approach. Academic planning is directed to improve and make more use of modern teaching-learning aids. With the application of ICT resources, curriculum is made interesting and effective for the students to facilitate effective learning outcome.
- Various methodologies and interactive instructional techniques are employed, e.g. debates, projects, oral and power point presentations, field work, surveys, experiments and practical classes, lectures by experts from other colleges and institutions, G.Os and N.G.Os.
- College has well-equipped laboratories and upgraded Teaching-Learning Infrastructure according to the revised syllabus required for practical classes.
- Academic Calendar ensures proper planning, distribution of classes and activities throughout the year to keep a healthy balance between curricular and co-curricular activities.
- Use of audio-visual mode of teaching aids for all students in classrooms with green-boards, flowcharts, Overhead Projectors, LCD Projectors, laptops, computers and internet facilities. There are generators for continuous power supply. There are ample library facilities for effective teaching learning process and research work for faculty.
- Faculty members act as Counsellors/mentors for solving the student problems and motivating them towards participating in co-curricular activities.
- Assignments and case studies are given as part of the teaching learning process.
- Mentoring and counselling of slow learners are part of teaching and learning process. Remedial classes are organised for weak and slow learners .
- Advanced learners are also identified and supported in every way to excel in academics.

6.3.3 Examination and Evaluation

- Our college is affiliated to KUK and the University conducts the examination semester wise for its affiliated colleges leaving very little scope for college authorities to introduce any major reforms on its own, however, college has scope in introducing reforms while conducting house test.

- A meeting of Examination Committee was conducted in the beginning of the year. The previous year's exam results were analysed.
- It was decided to conduct Weekly tests (chapter wise) on the portions covered. This would help the students to prepare and practise well before the assessment test and semester exams.
- In order to maintain transparency, answer scripts duly evaluated by the faculty are shown to the students and their weak points are discussed and improvements are suggested. Group discussion, role play, case study and mini projects are also introduced to improve the communication and comprehension skills on a subject. Extra classes for slow learners are taken up for improving the academic result. Counselling of students is done to find out the academic progress and guide them towards improvement.

6.3.4 Research and Development

The Research and Development cell is established with an objective of promoting research by faculty members and students in newly emerging and challenging areas .

Steps taken for enhancing research-

There is mechanism to promote research culture and professional development of faculty members for quality enhancement of the teaching community.

- The Research Committee encourages the research activities of the college and monitors the infrastructure and other facilities provided and required by the faculty members to carry out research activities.
- The institution makes all necessary arrangements for timely availability or release of resources for smooth progress and implementation of Research Projects.
- Internet, LAN and journals and e-journal's subscription is made available to the principal investigator by the institution to facilitate smooth progress and implementation of research project.
- One of the Commerce faculty completed her Minor Research Project and has submitted it to UGC.

- Conferences and seminars are organised to attract researchers of eminence to visit the campus and interact with faculty and students.
- Faculty provided with On duty , Registration fees refund for participating in conference ,FDP ,Seminars etc.
- The students of B.Com (Vocational) classes and Career Add-on Courses prepare Project Reports based upon research under the guidance of the co-ordinator. The students are free to use various facilities available in the college.
- Guest Lectures are organised on “Content beyond Syllabus” that enriches the students..
- Faculty is encouraged to organise, attend and present research paper at State/National/International conference and seminars.
- Faculty members are motivated to publish their Research papers in reputed National and International journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:-

1. The College Library is situated on the first floor close to the Commerce Wing and just above the Arts Wing.
2. It has two big rooms divided into various sections to provide it a better organisational structure for facilitating smooth functioning. The sections are:
 - (i) Commerce
 - (ii) Humanities
 - (iii) Vocational (Fashion and Textile Designing, Cosmetology ,Yoga, Diet and Nutrition)
 - (iv) Career Guidance
 - (v) Research
 - (vi) Sathya Sai literature
 - (vii) Magazines and Journals
 - (viii) Newspapers
 - (ix) Book Bank

Labs:

- (i) Audio Visual Lab
- (ii) Computer Lab with Wi-Fi facility

Cabins:

- (i) Librarian
 - (ii) Assistant Librarian
 - (ii) Machine Section
 - (iv) Store room
 - (v) Audio, Visual Lab
3. The college Library is a profound house of knowledge with around ten thousand books and around five hundred journals & periodicals.
 4. It is continuously strengthened by purchasing more and more books and enriched by adding more learning resources.
 5. The College library is well stocked and well-maintained.
 6. The students are motivated and encouraged by the teachers and the Librarian to enrich and update their knowledge by reading books, magazines, Newspapers and use of e-resources.
 7. Discipline, Cleanliness and Silence are the tenets observed by the users of library. The College Library is fully automated and connected to Inflibnet.

Physical Infrastructure:-

The principal and management is monitoring the maintenance of academic infrastructure .

- Two storied Hostel building is completed.
- Shooting range is furnished
- Entry passage and Ramp has been floored with interlocking tiles and College gate has been renovated and beautified .

ICT:-

- The computer labs are kept open for students to learn and practise even after classes. We have three computer labs well equipped with latest, original and licensed software and five smart class-rooms for the use of students.
- CCTV cameras have been installed for surveillance purpose.

- All classrooms, seminar halls and laboratories are enabled with ICT tools.

6.3.6 Human Resource Management

- Mechanism for performance assessment of faculty and staff.
- Welfare measures for the faculty and staff.
- The strategies and implementation plan of the institution, to recruit and retain faculty and other staff who have desired qualification, knowledge and skills.
- Employing ad-hoc faculty and non teaching staff as required .
- Management tries its best to fill up vacant sanctioned post at the earliest.
- The recruitment committee is formed as per Haryana Government norms .
- For recruitment of ad-hoc faculty, recruitment committee comprises Mgt.principals,HOD and senior faculty conduct the interview and select the candidate.
- Our college Management supports and ensures the professional development of the faculty through participation in Seminars, Conferences, Workshops and Orientation Programmes etc.
- Staff development programmes for skill up-gradation and training of the staff.
- Facilities provided to faculty to carry out their work effectively.
- Work-load is equally distributed.
- Staff is kept satisfied through timely salary and various loan facilities from P.F.
- The teachers are given the opportunity to be a part of major university bodies like Board of Studies and Academic Council.
- Teaching as well as non teaching staff have their representation in the Governing Bodies which ensures democratic and transparent atmosphere.
- Faculty members are constantly encouraged for publishing Research papers in Conference and Journals.
- Farewells are organized for the Retired staff.

6.3.7 Faculty and Staff recruitment

Our college recruits fresh teachers who are qualified as per norms of Director General Higher Education Chandigarh and K.U.K. In fact, some of our faculty members are with us since the beginning which itself speaks of their satisfaction level.

For managing the extra work-load, guest teachers are appointed as per University norms after interviews.

6.3.8 Industry Interaction / Collaboration

Counselling services are provided to the students through Career and Counselling Cell which also helps to provide information about employment opportunities and placement of students.

College has collaboration with neighbouring industries for field visit of students of vocational courses. It has collaboration with Cheema Spintex Lalru, Big Bazaar Ludhiana, Bulls eye, ICA ,KVIC.

On the job training in I.T and computer related fields is provided.

6.3.9 Admission of Students

Admission of students is done strictly following the rules and regulations prescribed by K.U.K., UGC and Commissioner Higher education, Chandigarh. It is according to merit. Reservation policy is strictly followed SC/BC/OBC and Minorities are given due consideration as per norms. Admission committee looks after the admission process and it is transparent. For admission, counselling of students is done to get admitted in various courses according to their aptitude. From 2017-18 prospective students have to apply online for admission to BA Ist and B.com Ist .

6.4 Welfare schemes for Non-teaching staff:-

Teaching	Yes
Non-Teaching	Yes
Students	Yes

6.5 Total corpus fund generated

4, 95, 570/-

6.6 Whether annual financial audit has been done Yes yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	

Administrative	Yes		Yes	

6.8 Does the University/ Autonomous College declare results within 30 days?

N.A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

Alumni: - The Alumni Association contributes towards the betterment of college not only by sharing their work experiences and career success stories but by also organising functions and programmes which are helpful for societal development. They also lend support to the book bank of the college. Their views and suggestions are recorded through Feedback Performas. Their presence and presentation before the NAAC team during NAAC visit was exemplary.

6.12 Activities and support from the Parent – Teacher Association

Our College has the Parent-Teacher Association that involves parents in ensuring academic performance and progress of their children. Teachers understand individual student's problems and specific academic requirements after discussing with parents. In the beginning of every academic year the Principal meets the parents /guardians. This help to understand better their background and their expectations from the College. Our ex-students also give financial help to our poor and needy students. Their presence and presentation before the NAAC team during NAAC visit reflected the initiative of the institution in this direction.

6.13 Development programmes for support staff

There is a constant motivation to upgrade their academic graph and update their knowledge of computer and use of its software from time to time.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Eco Club of the college makes all efforts to make campus eco friendly. It not only undertakes activities like tree plantation, garbage disposal and treatment but also initiates steps to conduct talks to spread green philosophy. Ban on the use of plastic bags or cups in the canteen is observed strictly so as to ensure health of the users. A Rally on the topic 'Environment Awareness' was organised in the adopted and local area for the masses. New herbal plants and flowering plants were added to herbal garden and grounds in the campus.

Criterion – VII

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college always aims at the holistic development of the students' personality and tries to evolve innovative methods which can render positive impact on the functioning of the institution. Some facts are given below to give a view of this perspective.

- Peer Teaching & Learning In Practice
- Merit scholarship to students achieving academic excellence
- Earn While You Learn
- Well defined session plan, course outline and Pre-class reading
- Fee concession to sports achievers, to orphans or single parent child, SC/ ST students, physically challenged students, students of Ex-Defence / Defence Personnel
- Separate Alumni web portal for engaging alumni online
- Effective participation in Know Your City and clean the city
- Pre-placement training through Soft Skills and Aptitude Training
- Top performers among staff are given incentive awards
- Teachers are motivated and incentivized with awards, to encourage efficiency and improve the quality of teaching
- Free usage of Library resources for Alumni & Society
- Catering to advanced/average/slow learners through appropriate learning strategies.
- E-Learning –through online journal from infolibnet available to students
- Counselling government school students about the importance of education to reduce the drop out rate.
- Certification courses and value-added courses offered to students.
- The college has a special innovative lab consisting of almost all the latest audio-visual aids/gadgets to facilitate the faculty for teaching, learning and research.
- The college has an opinion desk where students can openly display their remarks on the contemporary issues in a democratic way.
- The college takes initiative to run programme under TEACH India programme. NSS units of college adopted SBNSD Sen. Secondary School, Ambala City for the growth of school.
- The college celebrated Matribhasha Diwas to promote mother tongue.

- The College Management shows keen interest in the placement of our students through their own links.
- Like previous years this year also, our faculty is sanctioned one or more minor research projects by UGC which enhances the importance of research aptitude.
- The college celebrated 'White Cane Day in collaboration with NGO's to sensitize the students in this regard.

- We laid emphasis on the health consciousness through alternative methods of treatment provided by Physiotherapy and Naturopathy labs.
- All efforts were made to contribute A towards arresting environment degradation. Keeping in mind the motto of “Go GREEN”, decorative and herbal saplings were planted.
- Career cum Placement Fest was organised by Career Guidance Cell where many companies and corporate houses were invited. It was an eye-opener for the students.
- A career fest is the palce for self development like Khadi & village industry ,small scale industries and fashion and Textile designing.
- On many occasions, Exhibitions of Fashion & Textile & Art & Craft items were put up.
- Book Exhibition on Jawaharlal Nehru and Sardar Patel was displayed.
- Programmes like Disaster Management Training, First Aid Training were organised to equip the students with ability to combat the calamities that may befall.
- Voter ID’s and PAN cards of eligible students were got made at the Haryana Govt. initiative.
- Different Programmes were organised under the banner “Beti Bachao, Beti Padhao’ Abhiyan.
- Yoga Workshop and Seminars are organised to aware the students about Yoga. International Yoga Day was celebrated.
- In pursuance of Govt. of India’s cleanliness programme, NSS Volunteers conducted took up cleanliness drive in college campus.
- College students applied for deployment in block level National Youth Clubs to the Nehru Yuva Kendra.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

See Annexure II

7.3 Give two Best Practices of the institution

The Practices that may be given the credit of being called the two best practices are:

- Making the students socially sentitized, responsible citizens.
- Creating maximum emphasis on practical knowledge by imparting Vocational Education.

Best Practice-I

Title of the Practice: To make the students socially sensitized and responsible citizens.

Goals: To produce well aware, confident and courageous women to encounter social evils.

The Context: Social evils and crimes against women are rampant in the society. So it is the need of the hour that women at the college level are well trained through different Programmes to stand against these evils.

The Practice: Different quality cells that undertake extension activity programmes are N.S.S., N.C.C., Red Cross Society, Women Cell, Career Guidance Cell/Legal Literacy Cell and Nehru Studies Centre. They trained the students to serve the society and fight social evils. Such programmes were organized to create awareness of various aspects.

Through N.S.S, service of many kinds like promoting literacy, creating health awareness, maintaining hygiene and cleanliness etc. were rendered to rural population through camps and campaigns.

The Career Guidance Cell imparted counselling and guidance regarding various career opportunities among students and society.

Legal Literacy Cell & Women Cell created awareness about women empowerment and provided counselling regarding the legal rights of women through an Advocate who is on the panel.

N.C.C. Units remained active throughout the year and gave trainings and instilled confidence in the girl students.

Programmes like Disaster Management Training, First Aid Training etc. Conducted.

Evidence of Success:

The Nehru Studies Centre organised short term skill oriented vocational programs to make them live a life of financial independence and self esteem.

The institution has been successful in motivating and training the students to have increased involvement in social campaigns organized by Govt. and non-government organizations. Many of our students are star ambassadors in creating awareness on contemporary social issues.

Problems encountered and the Resources required:

Social Resistance- When different Literacy or medical surveys were conducted, people of the adopted slum areas showed resistance to participate. It was very difficult to persuade them to come out and attend different Legal Literacy lectures, Art & Craft workshops, and medical camps. Even after much effort, not all the women of those areas participated actively.

Scarcity of Funds- There was hardly any monetary support from the Govt. or other N.G.Os. to carry out major development projects, drives, surveys or workshops during these camps.

The girls from rural areas are mostly from conservative

backgrounds. They were hesitant to share their personal Women-related issues.

Best Practice-II

Title of the Practice: To create maximum scope for practical knowledge by giving vocational training to students.

Goal: To make the students academically qualified and also equipped simultaneously with some professional training to be eligible and employable for different career avenues.

The Practice:

➤ Professional degree: - B.Sc. in Fashion & Textile Designing

has been started in the college to provide a professional degree to the girl students of this college.

➤ Add-on Courses: - Add-on Courses in different genres like Fashion Designing, Textile Designing, Interior Decoration, Cosmetology, Diet & Nutrition, Information Technology, Tally, and Yoga & Functional English are run in the college. Kurukshetra University provides dual degree to the students opting these Add-on Course along with their academic degree. The Add-on Courses have the provision of One- year Certificate Course, two year Diploma or three year Advanced Diploma Course.

- Short-term workshops on Fabric painting, Glass painting, Pot painting, Soft-toys making, Mehandi Art, Cookery and Jam/Jelly/Cake making are organised from time to time.
- B.Com Computer Vocational: Gives the students an edge over B.Com General as they become professionally qualified in Computers and e-learning. They have great scope for specialised Post Graduation and have better opportunities in the fields of IT & e-commerce.
- Gandhian Studies & Research Centre has been running Short-term Certificate Courses of 1,3 &6 months duration on Cosmetology & Herbal Products, Fabric Designing, Art and Craft & Cooking.
 - Nehru Studies & Research Centre has been running 3-4 months Certificate on Basics of Computers, Fine Arts Designing, Textile Designing & Practical thoughts of Jawaharlal Nehru.
 - Yoga classes were often organised in the morning under qualified coaches to give the students not only practical training but also aiming at the development of their physical, mental and spiritual being.
 - The athletes were given training of different games and sports-events under qualified coaches.
- The practical subjects Music Vocal and Music Instrumental opened the avenues in the field of Music.
- The practical subject of Fine Arts led to a plethora of avenues in the field of Arts like Commercial Art, Painting, Sculpture and Cartoons etc.

Evidence of Success:-

- A great number of students have established themselves in the field of Music, Fashion Designing, Fine Arts, Yoga, Cosmetology, Sports & IT.
- Many of them have joined business houses for Accounts.
- Some of the students have opened their own Boutiques and Beauty Parlours.

Problems encountered and Resources required:-

Most of the students wanted to opt for one or more than one Add-on Courses but there was timetable constraint. Many of our girl students who are coming from far-off places or rural areas couldn't stay back late in the evenings for fear of missing their bus or train to their home place.

Resistance was also faced from their parents sometimes as they have a narrow minded approach and just want their daughters to complete the main academic programme with good score and reach back well in time.

7.4 Contribution to environmental awareness/protection

The college is aware of the fact that higher education institutions have to play a significant role in arresting environment degradation. Hence it has been taking measures not only to create environment consciousness but also to keep the entire campus "Green" in words and spirit. The following steps are taken in this direction:

An environmental study (E.V.S) is a compulsory subject which has to be studied by every student. Awareness of environmental factors and issues is imparted to the students and they have to clear the theory paper as well as do a Project Assignment.

- Organizing tree-plantation camps.
- Planting decorative and herbal saplings.
- Collection and disposal of waste materials with discretion (separate Colored dustbin are used for disposing of paper/plastic waste).
- We make a conscious effort to adopt eco-friendly practices.
- The college has established an Eco-club through which environment consciousness is created among the students and faculty.
- Regular bulbs are replaced with compact fluorescent bulbs (CFL's) which use 70% less energy, emit 75% less heat and last ten times longer than the conventional incandescent bulbs.
- All the classrooms are adequately ventilated and well lighted and do not require artificial lighting during day
- Electronic equipments and gadgets are shut off when not required.
- Usage of paper plates and paper cups in the canteen is suggested.
- Dead leaves, organic wastes and other waste products are not put into fire. Organic wastes are buried in pits and used as fertilizers.
- Herbal park is created by ECO Club.
- It is ensured that the motor vehicles of staff members/students must have regular pollution check of their vehicles and get 'Pollution free certificate' as per Govt. norms.
- NSS Volunteers, Eco-clubs and NCC Cadets take keen interest in tree plantation. They organize special programmes for plantation of trees within campus. The NSS Volunteers plant saplings in the adopted villages and also supply saplings to the residents motivating them to plant these in the houses and locality.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add

After going through the whole exercise of preparing Annual Quality Assurance Report, the observations, reflections, data and analysis of the AQAR (2017-18) led to certain highlights which can be projected through the following SWOT analysis.

Strengths of the Institution:

- Good infrastructure –
spacious, clean, airy classrooms. White boards , smart board and LCD projectors in every class room. Well –equipped Conference Room, Examination Room, Computer Labs, Auditorium, Staff Room
- Separate Web Portal for Alumni Association
- Various teachers are awarded for excellence in teaching and social welfare.
- The teacher taught relationship needs special mention as there is a bonding between them. Individual attention is paid to the students.
- Majority of the staff has experience of decades which helps in persistent development of the students.
- We have a special edge in the vocational B.Sc (Fashion & Textile Designing).
- Fine Arts is a subject of choice with students having aptitude of creativity and is rarely available elsewhere in the region.
- Book bank support is given to almost all the students.
- Health Care Centre of Physiotherapy and Naturopathy contributes a great deal towards the physical fitness and endurance.
- Regular collaboration with various G.O's and N.G.O's helps us in contributing towards fulfilling social responsibility.

Weaknesses

Lack of land for future expansion of the campus

Lack of land for outdoor sports activities

Need for more linkages with Industry and National Institutions for placement.

Lack of Roadways facility from different adjoining rural areas becomes a disadvantage for the institution.

The institution is still facing the unmet demand of opening of new PG course.

OPPORTUNITIES:

Increased focus on Inter Multi disciplinary approach for better learning

To encourage faculty to apply to different state and central funding agencies for research projects

To have more collaborations with Industries

CHALLENGES:

To match up to the competition from other autonomous institutions

To Attract more students

To meet the diverse need of Student community and to make them employable and to meet the Global competition

Annexure II

Action Taken Report

Society	Date	Action Taken
July,2017		
N.S.S.	11-July-17	On world population day a visit was organized to slum area Valmiki Majri, to make the residents aware about the ill effects of rising population.
Women Cell	01-July-2017 to 10-July-2017	visited the adopted area Ravidas Majari in collaboration with inner wheel club.
Women Cell	11-July-2017	The residents who were operated for tubectomy were honoured in collaboration with Inner Wheel Club Ambala with water Raber.
Cultural Society	15 th July 2017	‘Havan’ on Inauguration of Academic Session 2018-19
Women Cell	15-July-2017 to 29-July-2017	Motivational lecture for the women of Valmiki Majri for inculcating vocational skill to promote self employment.
Red Cross And Red Ribbon Club	17-July-2017	An executive committee formed .
Red Cross and Red Ribbon Club	17-July-2017	Motivational lecture for the Enrollment for YRC.
N.C.C. Units	21-June-2017	International Yoga Day activities organized.
N.C.C. Units	23-July-2017	Organized a Tree plantation camp
Women Cell	25-July-2017	Organized a workshop on self defence in collaboration with women social

		welfare society.
Women Cell	30-July-2017	Inauguration of one year Garment Construction training classes for women of adopted area Valmiki Majri in the session 2017-18.
N.S.S.	30-July-17	Organised a workshop on self defence in the college campus.
August, 2017		
N.S.S.	1 st August to 15 August	Swatchh Bharat Pakhwara celebrated in the college and adopted areas. Oath for cleanliness took by the volunteers.
Women Cell	1-August-2017	The members of Women Cell were given one day training by trainers of usha machine company.
N.C.C. Units	1-August-2017 to 15-August-2017	Organized activities towards Swatchh Bharat Pakhwara.
N.S.S.	02-August-17	Organised a lecture on breast feeding in collaboration with Inner Wheel club of Ambala.
Red Cross and Red Ribbon Club	2-August-2017	A lecture on the importance of breastfeeding on the occasion of breast feeding day residents of Valmiki Majri
N.S.S.	2 August to 5 August	Cleanliness drive launched in the college and volunteers participated with full enthusiasm.
N.C.C. Units	2-August-2017	Organized a lecture by Dr. Neelam Thapar on Health, Hygiene and Women issues
N.C.C. Units	2-August-2017	A lecture on Swatchh Bharat Abhiyan and importance of cleanliness

N.C.C. Units	2-August-2017 to5-August-2017	cleanliness drive launched in the college and surrounding areas .
N.S.S.	9 August-17	A slogan writing competition organised in the college.
N.S.S.	9 August to 30 August	Various activities organized to mark 70 years of Independence of India.
N.S.S.	10 August-17	Environment awareness rally organized.
Red Cross and Red Ribbon Club	10-August-2017	Rally on Swachhta Abhiyan organized
Red Cross and Red Ribbon Club	10-August-2017	Oath for cleanliness taken by YRC members
Red Cross and Red Ribbon Club	10-August-2017	Poster making competition organized.
N.C.C. Units	10-August-2017	Environment awareness rally organized.
Red Cross and Red Ribbon Club	12-August-2017	Documentary film shown to our YRC member's message of precaution to be taken to prevent HIV/AIDS.
N.C.C. Units	15-August-2017	Independence Day celebrated.
Cultural Society	30 th August,2017	Talent Hunt Competition
Red Cross and Red Ribbon Club	30-August-2017	Distribution of Flour, Dal, Vegetables and fruits to leprosy patients.
Literary Society	31-August-2017	The talent hunting competitions of literary skills i.e. Declamation Contest, Poetical Recitation were organized
September, 2017		
Literary Society	14-September-2017	A declamation contest organized on the occasion of Haryana Swaran Jayanti Year an intra college

N.C.C. Units	17-September-2017 to 26-September-2017	18 NCC cadets attended ATC camp Kampala
N.S.S.	19 September-17	Organized a Workshop on disaster management.
Women Cell	22-September-2017	A lecture for spiritual development was delivered on the importance of Meditation and Yoga by the resource person from Divya Jyoti Sansthan.
N.S.S.	24 September-17	Celebrated NSS Day in the college.
Career Guidance & Placement Cell	6 th October, 2017	A Workshop on 'Vedic Maths' was organized in collaboration with Bull's Eye Ambala to enhance the numeric ability of the students.
Literary Society	26-October-2017	A team of two students Ms. Rajvinder Kaur, B.A. II and Ms. Nisha of B.A. I participated in District level Declamation Contest organized by election commission of India, Ambala at D.A.V. School, Ambala.
Literary Society	26- October-2017	A team of two students Ms. Neha and Ms. Heena of B.A. II participated in Distt. Level Essay writing competition organized by election commission India Ambala at D.A.V. School, Ambala City. Ms. Heena got IIIrd prize.
N.S.S.	28 October -17	A lecture for spiritual development was organized by NSS units. Importance of Meditation and Yoga was taught to the students by the resource person from Divya Jyoti Sansthan.
N.S.S.	29 October -17	A Megha medical camp was organized

		in the college campus in collaboration with Lions club and forties Hospital & specialist from different department like orthopaedic, skin, Eyes, gyene etc. came to examine the patients from adapted areas.
Women Cell	29-October-2017	A Megha medical camp was organized in the college campus in collaboration with Lions Club and forties Hospital & specialist from different department like orthopaedic, skin, eyes, genes etc. came to examine the patients from adopted areas.
N.C.C. Units	29- October - 2017	a mega Medical Camp was organized in the college campus in collaboration with Lions Club and Forties Hospital and specialists from different departments like orthopaedic, skin, eyes etc.
Commerce Society	30-October-2017	All the students of Commerce faculty along with Mrs. Nishu Bansal visited State Bank of India
November, 2017		
N.S.S.	3-November-17	on the occasion of sardar vallabh bhai patel jayanti a pledge was taken by the volunteers for the unity of the country and a Run for Unity was also organized.
N.C.C. Units	3-November-2017	On occasion of Sardar Vallabh Bhai Patel Jayanti a pledge was taken by the cadets for the unity and integrity of the country and Run for unity was also organized.

Cultural Society	6 th November,2017	Zonal Youth festival
Literary Society	7-November- 2017	Zonal Youth Festival of Kurukshetra University, Kurukshetra was held at Govt. College, Saha.
December, 2017		
N.S.S.	1-December-17	On the occasions of world aids day NSS unit showed a documentary on AIDS and a slogan writing competition was also organized.
Women Cell	1-December- 2017	On the occasions of world aids day the Women Cell showed a documentary on AIDS and a slogan writing competition was also organized.
N.C.C. Units	1-December- 2017	On the occasion of World Aids day our NCC unit showed a Documentary on Aids and a slogan writing competition was also organized
N.S.S.	4-December-17	NSS units in collaboration with Inner Wheel Club organize a blood donation camp for thalasemia patients at Mission Hospital.
Women Cell	4-December- 2017	Women Cell in collaboration with Inner Wheel club organize a blood donation camp for thalassemia patients at Mission Hospital.
N.C.C. Units	4-December- 2017	NCC unit with the collaboration of Inner wheel club organized a Blood Donation camp for Thalassemia patients at Mission Hospital
Women Cell	9-December-	The Women Cell in collaboration with

	2017	the Inner wheel club planted different types of flowering plants to beautify the college and the Principal motivated the students to plant more and more trees and to take care of them.
N.S.S.	11-December-17	NSS volunteers worked for Adult Education and on this day for appreciating the volunteers a lecture on Adult Education was conducted.
January, 2018		
Commerce Society	8 th -January-2018	Mrs. Deepshikha and Mrs. Nishu Bansal along with four students of Commerce faculty attended on day Training programme of Red Ribbon Club at Govt. College, Ambala Cantt
Red Cross and Red Ribbon Club	8-January-2018	Myself (Mrs. Deepshikha) along with two students attended one day training programme of Red Ribbon Club at Govt. College Ambala Cantt
N.C.C. Units	9-January-2018	NCC unit with the collaboration of Inner wheel club planted different types of flowering plants to beauty the college and Principal Dr. Kiran Angra motivated the students to plant more and more trees and to take care of them
Red Cross and Red Ribbon Club	15-January-2018 to 19-January-2018	Myself along with eight students of the college attended five days District level Red Cross Training camp at S.A. Jain College, Ambala City
Literary Society	17-January-2018	Ms. Rajvinder of B.A. II participated in State level Declamation contest held at K.U.K. on the occasion of 8 th National

		Voters Day.
N.S.S.	19-January-18	The NSS units in collaboration with the Municipal Committee organized Swatch Bharat Awareness camp. In this camp Municipal committee coordinator Ritu Sharma and her team taught the students and staff about how to download the swatch app and also took feedback on cleanliness.
N.C.C. Units	19-January-2018	NCC Unit organized Swatchh Bharat awareness camp with the collaboration of Municipal Committee
N.C.C. Units	26-January-2018	NCC cadets participated in District level R.D. Parade at Police Line Ambala City
Literary Society	30-January-2018	Ms. Swati Jagdev of B.A. II got consolation prize in State level Declamation Contest organized by K.U.K. at Gulzari Lal Nanda Bhawan Kurukshetra.
February, 2018		
Literary Society	9-February-2018	A team of two students Ms. Swati Jagdev and Ms. Neha of B.A. II participated in Declamation Contest held at D.N. Girls College, Kurukshetra.
N.C.C. Units	11-February-2018	5 NCC cadets appeared in 'C' exam at Arya Girls College, Ambala Cantt.
N.S.S.	17-febuaury-18	A seminar on the fashion designing was organized in the college .
Social Sciences	17-February-	Social Science Association organized a

Report	2018	National Seminar on 17.02.18 on 'Futuristic Strategies and Approaches' sponsored by DGHE.
Women Cell	17- February - 2018	A seminar on the fashion designing was organized in the college. In this Women Cell members participated and learnt the methods of reused and recycle of the old cloths.
Red Cross And Red Ribbon Club	21-February-2018	Guest Lecture was organized by the YRC members of MDSD Girls College, Ambala City
Social Sciences	23-February-2018	Association organized a trip to Chandigarh & Pinjore on 23.03.2018.
Career Guidance & Placement Cell	24 th February,2018	A seminar on 'scope for women in Govt. Jobs' was organized in collaboration with IBT Institute Pvt Ltd.
N.C.C. Units	25-February-2018	12 NCC cadets appeared in 'B' Certificate exam at S.D. College, Ambala Cantt.
Legal Literacy Cell	27 th -February-2018	Legal literacy cell organized a Legal Literacy Fest in the College on 27 th February, 2018
March, 2017		
Literary Society	7-March-2018	Two students Ms. Vipasha and Ms. Simran of B.A. I participated in state level self composed poetical recitation contest 'MANTHAN', held at S.A. Jain College, Ambala City.
Literary Society	7-March-2018	State level Sudarshan Kumar Bansal Memorial Declamation and Chaman Lal Aggarwal Memorial Poetical

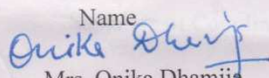
		Recitation Running Trophy contests were held
Commerce Society	7 th -March - 2018.	Ms. Prabhjot and Ms. Shivangi of B.Com.III stood Ist in Declamation contest held in our college on 7 th March 2018.
Women Cell	8-March -2018	The Women Cell of our college celebrated women day on 8 th March. A career guidance and placement fest was organized.
Women Cell	8-March -2018	Three girls participated in International Women' Day at AIMT Ambala City.
Commerce Society	8 -March -2018.	Ms. Diksha of B.Com.I participated in Declamation Contest held at D.A.V. College, Ambala City
Literary Society	10-March-2018	Four students of our college Literary Society participated in State level Poetical Recitation contest held at D.A.V. College, Ambala City.
Literary Society	10-March-2018	Some of the college students participated and won prizes in various district level literary items organized by legal literacy cell of Govt. P.G. College, Ambala Cantt.
Commerce Society	10 -March -2018	Ms. Shivangi and Ms. Prabhjot of B.Com.III participated in Poetical Recitation Contest held at D.A.V. College, Ambala City
Legal Literacy Cell	10-March- 2018	The winners of these competitions participated in District Level competitions organized by the cell on March 10 , 2018

Women Cell	13-March -2018	A talk was organized on women empowerment. Sadhvi Ishwari Bharti from Divya Jyoti Jagriti Sansthan motivated to girls for self employment.
Literary Society	16-March-2018	Two participants Ms. Shivangi of B.Com.III and Ms. Mehak of B.A. I participated in State level Hindi Poetical Recitation contest held at Dayal Singh College, Karnal.
Women Cell	17-March -2018	Women Cell in collaboration with Literary society of the college organized the inter college poetic and declamation contests.
Commerce Society	24 -March -2018	Commerce Society students participated in different items in ABHIVAYAKTI i.e. Commerce Fest organized by S.A. Jain College, Ambala City
Literary Society	26-March-2018	Three students Ms. Manpreet of B.Com.III, Ms. Rajvinder Kaur of B.A. I and Ms. Mehak of B.A. I of college literary society participated in Divisional level literary items organized by Legal Literacy Cell of Govt. PG College, Ambala Cantt.
Youth Club	26- March- 2018	Youth club of our college in collaboration with North Zone Cultural Centre, Patiala (Ministry of Culture, Govt. of India) organized a state level play, ‘Charlie, the king of tragedy’ on 26 th March 2018.
Legal Literacy Cell	26–March- 2018	The winners of district level competitions participated in Divisional

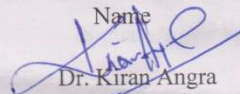
		Level competitions organized by the cell on March 26 , 2018 in Govt. PG college Ambala Cantt .
Commerce Society	27 -March -2018	Commerce society organized a talk on Digital India on 27.03.18.
Career Guidance & Placement Cell	28 th March, 2018	Visit to a Higher Education Institution was organized to provide exposure to the students.
Youth Club	28- March- 2018	Ind play was organized on 28.03.2018 . Play 'Khamosh Aadalat Zaari Lai' written by Vijay Tendulkar directed by Sonu Ranhiya. Theatre group 'Meera Culture Society, Bhiwani.
Commerce Society	28 -March -2018	Commerce society organized a trip to Bank to make commerce students aware about the Banking transactions and told them how to operate ATM.
April,2018		
Career Guidance & Placement Cell	4 th April 2018	The students of final year of graduation were taken to participate in the MEGA JOB Fest @ AIMT.
Cultural Society	6 th April,2018	Farewell Party for the students of B.A III and B.com III was organized by the students of B.A II and B.com II.
Legal Literacy Cell	17 th –April- 2018.	Winner of Divisional Level competition participated in state level competition held at Govt PG college sector 1, Panchkula on 17 th April,2018.

7 **Plans of the Institution for the Next Year**

- To establish more national / international linkages with G.Os and N.G.Os for extension activities training and placement.
- To organise Placement fest in the college and participate in Pool Campus Drives for Placement of better percentage of students.
- To fill vacancies of Regular Teaching Non-Teaching faculty.
- Up gradation infrastructure and equipment.
- Installation of more CCTV cameras.
- Addition of books in library and book-bank.
- To promote faculty participation in International Level seminars.
- To promote Research Activities.
- To ensure completion of MRP by faculty.
- Writing and presenting research papers at International seminars, conferences etc.
- To apply for new centralized / state govt. Grants.

Name

Mrs. Onika Dhamija

Signature of Coordinator IQAC

Name

Dr. Kiran Angra

Signature of Chairperson IQAC